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DZONGKHAG ADMINISTRATION



གཞལ་ག་ཇོང་།
Zhemgang Dzong

ZD/HR-14/2018-2019/

045

Date: 5/7/2018

Managing Director
BBS
Thimphu

Sub: Vacancy Announcement

Sir,

Kindly broadcast the following message through TV channel in Dzongkha/English languages for 3 times.

The Dzongkhag Administration is pleased to invite applications from the interested Bhutanese candidates for the following posts:

Sl No.	Position Title	Age limit	Qualification	Position Level	No. of post	Employment Status	Subject	Placement
1	Substitute Teacher	18-40	General Graduate	P5B	8	Consolidated contract.	General - 1 English- 5 Math/Science - 1 Dzongkha-1	Schools
2	Sweeper	18-50	-	ESP	1	Consolidated contract		Tingtibi LSS
3	Caretaker	18-50	-	ESP	8	-do-		Schools/ hospital/ Dzongkhag HQ
4	Cook	18-50	-	GSP_II	5	-do-		Schools
5	Warden	18-40	Class 12	S5A	1	-do-		Zhemgang Central School
6	Library Assistant III	18-40	Class 12	S5	1	-do-		Gomphu LSS
7	Store Assistant	18-40	Class 12	S5	1	-do-		Sonamthang Central School
8	Administrative Assistant -III	18-40	Class 12	S5	1	-do-		Budhashi PS
9	Dispatcher -III	18-40	Class 10	O4	1	-do-		Dzongkhag HQ
10	Driver III	18-40	Class VIII with certificate in Driving	O4	1	-do-		Dzongkhag HQ



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DZONGKHAG ADMINISTRATION



Interested candidate fulfilling the above criteria may submit the following document to HR Section of this administration latest by 19/7/2018:

1. Duly filled RCSC Employment Form
2. Valid Security Clearance Certificate
3. Valid Medical Fitness Certificate
4. Valid Citizenship ID copy
5. Academic certificates and transcripts
6. Certificate in driving and copy of driving license for driver
7. NOC from the Employer, if employed permanent/temporarily
8. Duration of contract service for substitute teachers is 5 months (1/8/2018 to 31/12/2018)

The shortlisted candidates with venue, date & time for interview will be announced on the Dzongkhag 's website.

For further information contact at 03.741161 or visit [www. zhemgang.gov.bt](http://www.zhemgang.gov.bt)

Yours faithfully


(Ugyen Lhendup)
Offtg. Dzongdag

Copy to :

ICT Officer to upload in the Dzongkhag website