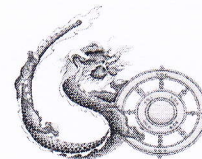




ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
ZHEMGANG  
གཞིལ་སྒྲོལ་ཁྲུང་ཁག་



Procurement Section

Ref No: ZD/Pro-03/2018-2019/ 828

Date: 27/8/2018

M/s Samba Enterprise  
Thimphu

**Sub: Notification of Award.**

This Dzongkhag administration is pleased to inform you that your firm had been identified and selected for the supply of Office & School stationery & Toner & Cartridge for the fiscal year 2018-2019 for one year. This has reference to your Letter of Acceptance vide-SE/2018/2019/35 dated 21/8/2018. The following terms and conditions shall be applicable.

1. Your EMD shall retain as performance Security Deposit for the period of ONE Year.
2. Your letter of acceptance shall be treat as Contract agreement
3. The goods should as per specification given in the specification
4. The supply order will be placed by the concerned schools, Gewogs and Drungkhag as per your quoted rates.
5. The original bills with Callan should be submitted to the concerned offices for processing the payment only upon fully completing the delivery of goods mentioned in the supply order.
6. Inspection. Monitoring and verification of the goods shall be done by the concerned offices in-charge
7. You are liable to pay liquidated damage at the rate of 0.05% per day for the each day of delay to the maximum of 10% of the quoted price as per the PRR.
8. The Purchase reserves the right to reject the goods if found inferior in quality/not as per specification in BOQ and shall be dealt as per tender norms.
9. If any defect in the goods comes to the notice of the purchase after delivering to the offices the same will have to be replace by the supplier at his own expense at the earliest.
10. Your rate are valid for the period of one year from the date of receiving award notification.

Yours Sincerely,

  
Ugyen Lhendup)

**Oftg. Dzongdag**

Copy to:

1. Dasho Drungpa, Drungkhag Administration, Panbang for kind information.
2. All the Thrizins Zhemgang, for kind information
3. All the Principals for kind information.